



Santa Ana Regional Transportation Center

Saturday, October 22, 2016

12 PM – 10 PM

www.vivalavidasantana.com

Altar Reservation Builder Form

Applications and donation must be mailed together and are due October 14th

Time Line:	7:00 am to 9:30 am	Load in time/ Setup until 11:00 am
	12:00 PM to 10:00 PM	Event
	10:00 PM	Altar break down

Guidelines

- ❖ Space allotted per altar is an 8 X 8 foot area (parking stall). If you require more space, please let us know before the day of the event
- ❖ Altars are assigned on a first come first served basis, if you would like to be next to family or friends' altar you must arrive together
- ❖ No Halloween / Gothic / New Age altars
- ❖ Each altar must provide a fire extinguisher OR one bucket of water & one bucket of sand as a fire precaution
- ❖ No candles to be lit before candlelight procession. Procession to begin around dusk, when La Catrina will walk through altars and light a ceremonial candle. Altar makers can then use the candle to light the rest of their candles. Once the altar candles are lit, the altar must have an attendant present at all times.

- ❖ Due to unexpected wind, please place heavy materials on altar (rocks, glass weights, etc.)
- ❖ No vending, selling, soliciting donations or passing out promotional material allowed from altar spaces or you will be asked to leave the event immediately!
- ❖ **Your altar area must be cleaned at the end of the event! If we have to clean up after you, you will not be invited back next year!**
- ❖ Viva La Vida/Calacas cannot be held responsible for any items left or forgotten. Any unclaimed items will become property of Viva La Vida/Calacas Inc. By completing the Altar Builder application, parties agree to hold harmless Viva La Vida, Calacas, City of Santa Ana and sponsors for loss, theft or damage.
- ❖ Being an altar maker is a big responsibility! Please enlist the help of family & friends!
- ❖ **All altars must be assembled by 11:00 am; No disassembly before 10:00 pm**

To offset the costs of trash generated by the altars, we are asking for a **\$25 donation**. Please mail reservation form and a check made payable to "Calacas Inc." Sorry, no refund after reservation has been made. Applications may be dropped off at Café Calacas or mailed to:

Viva La Vida
c/o Altar Builder
PO Box 11075 Santa Ana CA 92711

For more information please contact Jessica Arambula - jessica@vivalavidasantana.com / 714-200-5192

Altar Builder Information

ALTAR BUILDER NAME (As you want written on your certificate):

CONTACT NAME:

ADDRESS:

PHONE

EMAIL ADDRESS

ALTAR DEDICATED TO: